

Installing the FASBE Plug-Ins

The FASBE Plug-Ins are distributed in self-extracting WinZip files named:

- **Drilldown.exe**
- **JournalEntry.exe**
- **JournalVoucher.exe.**

You do not need to have WinZip installed on your PC to run a self-extracting file.

After you have downloaded a FASBE Plug-In, the next step is to install the Plug-In on your PC. This document contains these sections to help you to do this:

Installing the FASBE Plug-Ins

Converting the FASBE Plug-Ins to MS Access 2000

Uninstalling the FASBE Plug-Ins

NOTE

Each self-extracting file contains documentation to help you configure the plug-in – including setting up ODBC drivers and importing and linking tables, as required.

Installing the FASBE Plug-Ins

Follow the steps below to install a FASBE Plug-In on your PC. The figures show examples from the Transaction Drilldown plug-in but the same screens occur for all FASBE plug-ins.

1. Double click the **.exe** file. WinZip displays the WinZip Self-Extractor dialog.

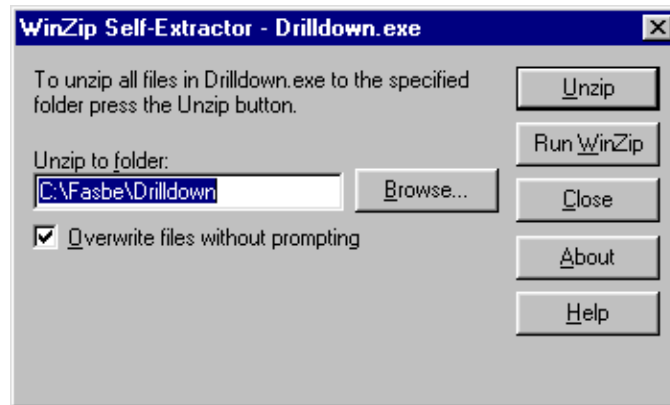


Figure 1: WinZip Self-Extractor Dialog

2. In the *Unzip to folder* box, you can either accept the default folder or enter another destination folder.
3. Click **Unzip**. WinZip displays a message telling you the number of files that were successfully unzipped.
4. Click **OK**.
5. Click **Close** to exit.

NOTE

Follow these steps if you are installing either the Transaction Drilldown or the Remote Journal Entry plug-in.

6. Open the **c:\Fasbe**(plug-in name) folder
7. Run **register_acxfasbe2.bat** to update your Windows Registry with the information necessary to call the AcxFASBE2 ActiveX control.
8. Click **OK** and close the DOS window to exit.

Converting the FASBE Plug-Ins to MS Access 2000

Although the FASBE Plug-Ins were designed for Microsoft® Access 97, they work equally well with MS Access 2000.

NOTE

If you are installing a *shared* copy of the FASBE Transaction Drilldown, do not convert it to MS Access 2000 if you have any user still running MS Access 97.

Follow these steps to convert the FASBE Plug-Ins to work in MS Access 2000.

1. Follow all the steps in the previous section for *Installing the FASBE Plug-Ins*.
2. Rename the database file(s) (all files with a **.mdb** file extension) to something very similar to their original names.

For example, simply add 97 to the filename:

- FASBE Transaction Drilldown97.mdb
- FASBE Remote Journal Entry97.mdb
- FASBEX97.mdb
- FASBE Remote Voucher Entry97.mdb

It's important that the rest of the filename be exactly as it was.

IMPORTANT

If the plug-in you have downloaded includes the **FASBEX.mbd** file, you must convert this file first.

3. Open one of the renamed database files, **FASBE Transaction Drilldown97.mdb**, for example.
4. If prompted, log in as your *admin* user.

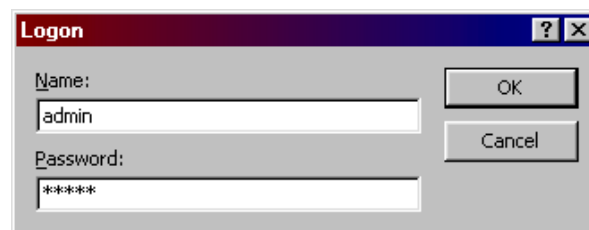


Figure 2: MS Access Logon Dialog

5. At the *Convert/Open Database* dialog, click the **Convert** radio button and **OK**. Access displays the Convert Database Into dialog. An example is shown in the next figure.

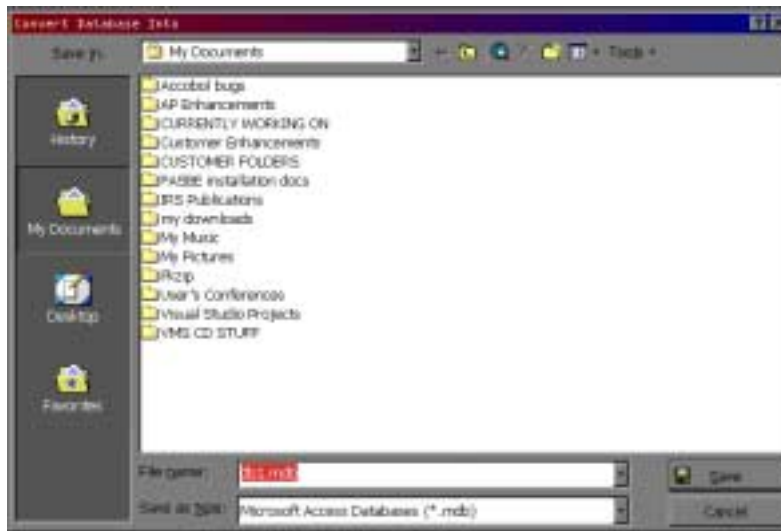


Figure 3: Convert Database Into Dialog

6. The *File name* box at the bottom of the dialog defaults to **db1.mdb**. Change it to the *original* file name—in this example, **FASBE Transaction Drilldown.mdb**.

TIP

Navigate to the *97.mdb file you are converting and click to highlight it. Notice that the file name appears in the *File name:* box. Remove just the **97** from the file name to return to the original name.

7. If you have followed the Tip above, you are already positioned in the correct **C:\Fasbe\plug-in** folder. Otherwise, navigate to that folder using either the *Save in* box or the buttons on the left of the dialog.
8. Click **Save** to save the converted *.mdb file in the plug-in folder.
9. Repeat these steps for any other *97.mdb files. Be sure to change the database name to the *original* file name.
10. Optionally, select **Tools>Database Utilities>Compact and Repair Database** from the pulldown menu. This will compile and save all of the modules.

Uninstalling the FASBE Plug-Ins

Follow the numbered steps to uninstall a FASBE Plug-In.

NOTE

If you have installed both the FASBE Transaction Drilldown and the FASBE Remote Journal Entry plug-ins and you are planning to remove only one of them, do not complete step 1 below.

1. Run **unregister_acxfasbe2.bat** from the **C:\Fasbe**(plug-in name) folder. (If the DOS window remains open after this program finishes, close it.)

NOTE

If you are uninstalling the FASBE Transaction Drilldown and that plug-in was set up as a share, be sure to complete step 1 on all client machines first.

2. Delete the **C:\Fasbe** (plug-in name) folder and its contents. You can delete the **Fasbe** folder too if you do not have anything else stored in it that you want to save.
3. Optionally, run the Windows Control Panel option for ODBC Data Sources and remove the data source(s) you created to use with the plug-in.